



**Centre for Justice Exchange**  
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## Confidentiality and Privacy Agreement

The **Centre for Justice Exchange** is bound to ethical and legal standards of confidentiality and the protection of personal information. Under no conditions will any information you acquire through your activities from your participation be disclosed without the written consent of the individual or where disclosure is legally required. See the federal [Privacy Act, Personal Information Protection and Electronic Documents Act \(PIPEDA\)](#), and the provincial [Act Respecting the Protection of Personal Information in the Private Sector](#).

Where applicable and reasonable to carry out the work and services of the **Centre for Justice Exchange**, personal information may be shared between members only to the extent reasonable and necessary to provide information and service. It is the collective and individual responsibility of all members to ensure any and all information is not disclosed inappropriately. All breaches of confidentiality will be investigated. Depending on the results of the investigation, members may be dismissed for breaches in confidentiality and will no longer be able to volunteer in any capacity with Justice Exchange. If there is a complaint concerning the handling of information, contact Dr. Vicki Chartrand at [vicki.chartrand@ubishops.ca](mailto:vicki.chartrand@ubishops.ca).

I \_\_\_\_\_ (**please print full name**) have read and understand the Justice Exchange *Confidentiality & Privacy Agreement*. I agree to uphold the conditions of the Agreement during and after my involvement with the **Centre for Justice Exchange**. I am aware of and accept the sanctions for a breach of confidentiality.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date